

HOUSTON FORENSIC SCIENCE LGC, INC.

NOTICE OF PUBLIC MEETING

July 9, 2012

Beginning at **10:00 a.m.** on the date set out above, the Board of Directors (the "Board") of Houston Forensic Science LGC, Inc. (the "Corporation") will meet in the Council Annex Chambers, 900 Bagby St. (Public Level), Houston, Texas 77002.

AGENDA

- I. Call to Order.
- II. Appointment of Acting Secretary.
- III. Roll call; confirmation of presence of quorum.
- IV. Reading of draft Minutes of previous meeting (June 20, 2012); consideration of proposed corrections, if any; approval of Minutes.
- V. Ratification of actions taken at previous meeting.
- VI. Comments from Hon. Ellen Cohen regarding establishment of fee for sexually oriented businesses to fund analysis of sexual assault evidence.
- VII. Public Comment.
- VIII. Other items for consideration:
 - A. Approval of Minute Book for the Corporation.
 - B. Discussion of issues pertaining to transition of forensic operations from the Houston Police Department ("HPD") to the Corporation; approval of any necessary related actions.
 - C. Discussion of issues pertaining to process for hiring of executive staff; approval of any necessary related actions.
 - D. Discussion of issues pertaining to establishment of a technical advisory group; approval of any necessary related actions.
 - E. Discussion of board and staff ethics policies and approval thereof.

- IX. Presentation by HPD on forensic science matters, including discussion of accreditation of various disciplines and professional certification of staff.
- X. Adjournment.

– NOTICE REGARDING SPECIAL NEEDS –

Persons requiring accommodations for special needs may contact Carolyn Lacye (832-393-6491) to arrange for assistance.

– NOTICE REGARDING PUBLIC COMMENT –

Members of the public may address the Board during the "Public Comment" segment of the meeting. Each speaker should sign the Public Comment Sheet available at the rear of the meeting room at least ten minutes before the meeting is called to order. Each speaker should limit his or her comments to three minutes. The Chairman may limit both the number of speakers and the time allotted for each speaker. A speaker may address any subject relevant to the purpose of the Corporation; however, under Texas law the Board may not respond to or otherwise discuss a subject not listed on the Agenda set out above. (Exception: The Board may discuss a proposal to place a subject on the agenda for a future meeting.) A speaker who plans to submit a document for the Board's consideration should provide at least ten copies of the document, each marked with the speaker's name.

– NOTICE REGARDING CLOSED MEETINGS –

As authorized by Texas Government Code Chapter 551 (the "Open Meetings Act"), the presiding officer may announce that the Board will convene in a closed meeting; that is, in "a meeting to which the public does not have access," sometimes known as an "executive session." The presiding officer's announcement will identify the provision(s) of the Open Meetings Act under which the closed meeting will be held. Any final action by the Board on a matter deliberated in the closed meeting will be taken only in a meeting open to the public.