

# HOUSTON FORENSIC SCIENCE LGC, INC.

## NOTICE OF PUBLIC MEETING

**August 14, 2013**

Beginning at **9:00 a.m.** on the date set out above, the Board of Directors (the "Board") of the Houston Forensic Science LGC, Inc. (the "Corporation") will meet in the Council Annex Chambers, 900 Bagby St. (Public Level), Houston, Texas 77002. Items listed below may be taken out of order at the discretion of the chair.

### AGENDA

1. Call to Order.
2. Roll call; confirmation of presence of quorum.
3. Reading of draft Minutes of previous meeting (July 10, 2013); consideration of proposed corrections, if any; approval of Minutes.
4. Public Comment.
5. President's Report.
6. Report regarding Texas Forensic Science Commission seminar.
7. Report from liaison to the Technical Advisory Group.
8. Report regarding procurement procedures, including procedures for purchasing from minority/women owned firms, and possible related action.
9. Discussion of proposed change to check signing limits, and possible related action.
10. Discussion of FY 2013 budget and proposed FY 2014 budget, and related action.
11. Adjournment.

– NOTICE REGARDING SPECIAL NEEDS –

Persons requiring accommodations for special needs may contact the HFSLGC at 832-393-6384 to arrange for assistance.

– NOTICE REGARDING PUBLIC COMMENT –

Members of the public may address the Board during the "Public Comment" segment of the meeting. Each speaker should sign the Public Comment Sheet available at the rear of the meeting room at least ten minutes before the meeting is called to order. Each speaker should limit his or her comments to three minutes. The Chairman may limit both the number of speakers and the time allotted for each speaker. A speaker may address any subject relevant to the purpose of the Corporation; however, under Texas law the Board may not respond to or otherwise discuss a subject not listed on the Agenda set out above. (Exception: The Board may discuss a proposal to place a subject on the agenda for a future meeting.) A speaker who plans to submit a document for the Board's consideration should provide at least ten copies of the document, each marked with the speaker's name.

– NOTICE REGARDING CLOSED MEETINGS –

As authorized by Texas Government Code Chapter 551 (the "Open Meetings Act"), the presiding officer may announce that the Board will convene in a closed meeting; that is, in "a meeting to which the public does not have access," sometimes known as an "executive session." The presiding officer's announcement will identify the provision(s) of the Open Meetings Act under which the closed meeting will be held. Any final action by the Board on a matter deliberated in the closed meeting will be taken only in a meeting open to the public.

– NOTICE REGARDING VIDEOCONFERENCE CALL –

A portion of this meeting may be conducted by videoconference call, as authorized by the Open Meetings Act. All Board members participating in the meeting will be physically present at the location first stated above.