

Houston Forensic Science Center, Inc.

MEETING OF BOARD OF DIRECTORS
MINUTES
December 28, 2016

The undersigned, being the duly appointed Secretary of the Houston Forensic Science Center, Inc., (the "Corporation"), hereby certifies that the following are true and correct minutes of the December 28, 2016 meeting of the Board of Directors (the "Board"), of the Corporation.

- A. In a manner permitted by the Corporation's Bylaws, the meeting was called by providing all Directors with notice of the date, time, place, and purposes of the meeting more than three days before the date of the meeting.
- B. In accordance with Chapter 551, Texas Government Code, which Chapter is made applicable to the Corporation by Section 431.004, Texas Transportation Code, a notice of the meeting was duly filed on December 22, 2016, in the same manner and location as required by law of the City of Houston, Texas (the "City").
- C. The meeting was called to order by Nicole B. Cásarez, Chairwoman of the Board, at approximately 10:00 a.m. on Wednesday, December 28, 2016, in the Council Annex Chambers, 900 Bagby St. (Public Level), Houston, Texas 77002.
- D. Ms. Ashley Chapman called the roll. The following Directors were present: Nicole B. Cásarez, David M. Feldman, Janet Blancett, Dr. Robert "Bob" H. McPherson, Dr. Stacey A. Mitchell, and Sandra Guerra Thompson.

The following Directors were absent: Anthony Graves and Tom P. Allen (ex-officio).

Chairwoman Cásarez announced that a quorum of the Directors was present.

- E. Chairwoman Cásarez asked if any members of the public wished to address the board. Chairwoman Cásarez noted that no one asked to address the board and the meeting continued.
- F. Pursuant to Section 551.071, consultations with attorney, and Section 551.074, personnel matters, of the Texas Government Code, the Board went into Executive Session at approximately 10:03 a.m. Ms. Renee Byas, Houston Forensic Science Center's (HFSC) General Counsel, joined for the Executive Session.
- G. The Executive Session concluded at approximately 11:55 a.m. The open meeting reconvened at 11:58 a.m.
- H. Mr. Feldman made a motion that Dr. Daniel D. Garner's last day of employment, consistent with his contract, be December 31, 2016. Further consistent with his contract, Mr. Feldman moved that Dr. Garner be paid for all accrued vacation leave and

receive severance. Mr. Feldman noted that an agreement would be drafted by HFSC's General Counsel, Ms. Renee Byas. Dr. Mitchell seconded the motion. The motion passed unanimously.

Chairwoman Cásarez and Vice Chairwoman Thompson thanked Dr. Garner for his dedication to the HFSC. Chairwoman Cásarez stated that he was the right person to lead the Center and take it through the first few difficult years. Vice Chairwoman Thompson expressed her gratitude, stating that after a national search, no one was better for the job.

- I. Dr. McPherson made a motion to appoint Dr. Peter Stout HFSC's Interim President and CEO. Mr. Feldman seconded the motion. The motion passed unanimously.
- J. Dr. McPherson made a motion to adjourn the meeting and Mr. Feldman seconded the motion. There being no other business, the meeting was ADJOURNED at 12:02 p.m.

Houston Forensic Science Center, Inc.

By: _____

Ashley Chapman

Ashley Chapman

Secretary