

**HOUSTON FORENSIC SCIENCE CENTER, INC.**  
**SUPPLEMENTAL NOTICE OF PUBLIC MEETING**  
August 12, 2016

As stated in a separate Notice of Public Meeting, on the date set out above the Board of Directors (the "Board") of Houston Forensic Science Center, Inc. (the "Corporation") will meet in the Council Annex Chambers, 900 Bagby St. (Public Level), Houston, Texas 77002.

Beginning at **1:00 PM** on the same date, the Corporation's Technical Advisory Group ("TAG") will meet in the same location. As authorized by the Corporation's Certificate of Formation, the TAG advises the Board "regarding best practices of the management and operation of a forensic science center ...."

Although the TAG is not a "governmental body" within the meaning of the Texas Open Meetings Act (the "Act"), the Corporation is providing this public notice because a quorum of the Board may participate in the TAG's meeting, which participation may constitute a "meeting" of the Board under the Act.

**AGENDA**

1. Call to Order.
2. Roll call of members of the TAG and of the Board.
3. Welcome.
4. Discussion regarding activities related to analyses of fire debris samples.
5. Discussion regarding nature of irregularities likely to require corrective action by the Corporation.
6. Discussion regarding statistically adequate blind samples and suggestions for creating blind samples.
7. Discussion regarding corporate IT security issues, including data security, retention of data, on-site vs. off-site storage, backups, and access levels.
8. Discussion regarding backup power for critical equipment and protecting evidence from flood damage and/or power outages.
9. As deemed appropriate by the meeting Chair, discussion of other topics related to "best practices of the management and operation of a forensic science center." **Note: Members of the Board who may be present will not participate in this discussion.**
10. Adjournment.

**NOTICE REGARDING SPECIAL NEEDS**

Persons requiring accommodations for special needs may call 713-929-6760 to arrange for assistance.